

The Geauga County Data Board met on Wednesday, October 25, 2023, at 10:00 am at 231 Main Street in the Auditor's Appraisal Conference room and via Microsoft Teams for a Special meeting. Members present Chuck Walder, County Auditor; Scott Hildenbrand, County Sheriff; Katie Taylor, representing Joe Cattell, County Engineer; Tammy McClintock representing Sheila Bevington, County Clerk of Courts; Jim Flaiz, County Prosecutor; Nora McGinnis, Board of Elections Deputy Director; and Jim Dvorak, County Commissioner. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Carol Benton, League of Woman Voters of Geauga; John Griffin, Griffin Technology; Jim Mausser, Finance Manager Mental Health; Christine Lakomiak, Executive Director Mental Health; Don Rice, Superintendent, Geauga County Board of Developmental Disabilities Tom Huff, Court IT; Velta Moiso, IT Director ; Diane Jones, Anastasis Nicolas, CVT; Linda Burhenne, Asst. County Administrator and Kate Jacob, Auditor's Chief Compliance Officer.

Absent: Michelle Lane, Board of Elections Director, C. P. Hitchcock, County Treasurer and Celesta Mullins, County Recorder

Approval of the Auditor ESRI County Government Agreement

Frank explained that this is the small government annual subscription for the next three years.

Motion: by Jim Dvorak, seconded by Sheriff Hildenbrand to approve the Auditor ESRI County Government Agreement

Voice votes: 7 ayes, 3 absent, 0 abstain.

Approval of Mental Health Griffin Technology Group 2024 Contract

Jim Mausser stated that they sent this request for approval for IT consulting. Christine said the only difference to the prior contract was a couple of desktops were added because their other stations were old. Christine went on to say that Griffin Technology through the GOSH system, which is the state's system, enables them to bill and collect funding.

Jim Flaiz asked if these are all services ADP could perform and Frank responded yes.

Christine stated they have four users and were not sure ADP had access to the GOSH system and continued to say the State of Ohio is the one working with that company, it is not just for Geauga Mental Health Board but for most of the other Boards in the State.

Christine explained it is not just software it is how they process claims, and all their agencies use it. Jim Mausser said they submit to the State, the agencies submit to them, and they adjudicate the claims. The system creates files that they submit to the State which creates a big claims extract that the State requires and is then used to duplicate claims to pay the agencies.

Jim Flaiz asked if the contractor was performing any tasks or just providing IT support. Christine responded they perform tasks, and do IT support which includes regular maintenance.

John Griffin explained for all their clients including GCBMH, they provide services from the helpdesk up to CTO or CIO and manage everything from the internet service provider down to the endpoints. John went on to say they are an approved vendor and work with the developer to help manage the platforms their servers reside on, which are hosted at Geauga.

Jim Flaiz commented the county has ADP and they service the county infrastructure and provide IT support and he was not sure if Griffin Technology performs any tasks differently than ADP.

Jim continued that if this is about saving taxpayer dollars, we should not use outside IT consultants when our taxpayers have built the IT infrastructure for the county.

Christine said she had not seen a contract with ADP alternative services and asked what the price was and what the service of that labor was compared to what they are currently receiving. Jim Flaiz explained that the Attorney General weighed in on who must use ADP and who doesn't and with whom ADP can contract. Jim thought Mental Health was in the gray area. Jim commented that DD is less questionable, and they probably must use ADP. Jim Flaiz said he would get an informal opinion from the Attorney General specifically for DD and Mental Health.

Chuck told Christine her predecessor had received an ADP agreement to review. The concern is how Mental Health attaches to the county because our job is to protect the county and regardless of whatever decision the AG says, you connect to the accounting system via VPN, and you are free to do that until it's determined otherwise. Chuck went on to say the concern he has is the servers identified in this agreement, are being maintained or managed by an outsourced party and are end of life.

John Griffin replied they have on-prem servers that they manage but the 2012 R2 has been decommissioned and replaced with a 2022 and they will not support anything that Microsoft does not whether it's in current or extended support, once that ends, the systems must have been replaced before that. All the other servers, the Windows Server OSs are 2019. Chuck asked so the second item on this contract, says 2012 R2 is not correct. John responded that this was not correct on the contract.

Chuck said the county has invested millions of dollars in the last 18 months, courtesy of the Commissioners funding to lock down the integrity of the County backbone and we must be careful of what threads allow for outsiders to come in because that's our weak link. The VPN is an item that ADP is concerned with right now as it gives the ability for people to tunnel through a VPN connection when they know there is one and then attach to the other side. ADP has no mechanism of identifying them until they come in which is potentially catastrophic and told Jim and Christine to make sure their protection is at the highest level and use multifactor authentication, and long passwording. ADP has prescribed server policies that they can share, but would ask that anyone connecting to the County, have that same policy.

Christine asked to help her understand, how far their system goes for GOSH, where they get our claims, pay the agencies, and get our billings and how that would work.

Chuck explained he doesn't know the specifics of GOSH, but the County has a lot of entities that have state-mandated or federally mandated programs. Chuck said JFS is under the ADP umbrella and state driven and there are limitations in that ADP can't interrogate data on that platform to protect the client information.

Motion: by Jim Flaiz, seconded by Chuck Walder to table this agenda item.

Voice votes: 7 ayes, 3 absent, 0 abstain.

Approval of Sheriff's Brite Wireless Modems for Bodycams

Sheriff Hildenbrand explained currently all the video is uploaded and then goes back to the Sheriff's office and the car must wait while it uploads, and depending on how much data is being transmitted is how long it takes. With this technology, the upload will be from the field and transmitted instantly.

Motion: by Jim Dvorak, seconded by Chuck Walder to approve the Sheriff's Wireless Modem Bodycams.

Voice votes: 7 ayes, 3 absent, 0 abstain.

Proposal to increase the Board approval amount to \$50,000.00

Chuck commented the legislature changed the minimum bid requirements from \$50,000 to \$75,000. This should keep it in line with what the state has determined to be expenditure levels that are considered more reasonable and factoring in inflation.

Motion: by Jim Flaiz, seconded by Jim Dvorak to approve the Board approval amount to \$50,000.00

Voice votes: 7 ayes, 3 absent, 0 abstain.

Regular Business

Frank stated the next matter for discussion is the Sheriff's approval for Brite Sierra Wireless Modems for Bodycams. Frank continued that the request is for eight high-quality cameras and all the peripherals that go with them. The cameras are a good product and some of the most durable and toughest out there.

Motion: by Chuck Walder, seconded by Jim Dvorak to approve the Sierra Wireless Modems for Bodycams by Brite.

Voice votes: 7 ayes, 3 absent, 0 abstain.

Approval of Sheriff's Support Coverage Contract from Lumen

Scott Hildenbrand commented this is for the 911 equipment and the company name changed and he was not sure who put the approval in. It is for mapping and all that goes along with the 911 system, and there was a new agreement.

Chuck added it says the support date is April 1, 2023, to September 30, 2023, but the install dates were years ago and asked if ADP wanted to check on the request, or if was it critical to be done today.

Frank replied it was not critical and would check with Zach or Lou at the Sheriff's Office.

Sheriff withdrew the Lumen request.

Developmental Disabilities Lake Geauga Computer Association

Don Rice explained that Developmental Disabilities has done business with Lake Geauga for more than a decade. DD used to have a staff of two full-time people who would do the onsite repair of equipment. DD has 50 users, and LGCA is essential to what they do on their software programs. Don said they have two contracts and this one is the step that they decided over COVID could be done remotely with only occasional people onsite. Three bids were received for the services, and they chose LGCA which they were familiar with and located in Auburn. Two gentlemen are in DD's buildings two days a week and they're in Cardinal School District an additional two days a week. Don explained that LGCA houses all their servers and software. Chuck commented everything he mentioned to Mental Health would apply to them as well their 5 VPNs expose DD's network technically to the county network. ADP does not know any security measures that are in place that protect their environment and he asked Allen to discuss multifactor and find out if they had a server procedure of passwording, and its expiration schedule. Chuck further explained Allen is working on a project that will solve this long-term as you will no longer need to VPN to get to New World as it will be cloud-based. The target date

for that is January 2025 and it will go live before that date, but there should be an anticipation of dual connection to New World, cloud-based and direct-based.

Don asked what DD was to do with the invoices for the vendor as they are working onsite and there is a certified PO open to pay them. Chuck explained that a certified contract is a certification of the monies being available it is not a certification of the technical ability to do it.

Chuck went on to say the board has gone through a huge learning curve in the last two years with challenges to the interpretation of what ADP does, what its role is, where its boundaries are, and how the laws interpreted to require its use or not required to use. The Board went through a lawsuit that was resolved amicably between all parties and it is now time to act on what was agreed and there is no action to take until Jim gets an AG opinion.

Chuck explained to Don the process for the vendor to be paid if Jim finds out it must be done with ADP's approval and you submit a bill that doesn't have the approval, then we can't lawfully pay the bill unless he tells me, it would be unjust enrichment to take the service from the vendor and not pay that. Once Jim lets me know it is ok to pay, I can pay the invoice lawfully and we will do so but until that point, I am liable for whatever I pay the bill for.

Don commented he had made an agreement with the vendor for services. Jim stated unfortunately there are instances where county offices have signed agreements for spent money and they didn't follow the law. Jim continued it was always his position that he would not have vendors sue us for unjust enrichment because they have a valid claim. So, he has taken the position to send it to the Auditor and say you should pay this bill because the county's been unjustly enriched.

No action taken at this time.

Tape Drive Replacement

Frank explained at the DHS presentation General Williams had recommended that we continue to go in the direction of cloud-based backups but also have a tape presence on site. ADP has investigated options and Frank will review the process with the General after the discussion with the notion that some of our sensitive secure databases do need to be air-gapped and stored in a safe.

ADP is reviewing quarterly, semiannually, and annual backups, so there will be one year's worth of the New World database every year. Chuck stated in case of a disaster it's disaster recovery versus true backup.

Frank added it is a state-of-the-art system, some of it is automatic but also technicians will be there.

Motion: by Chuck Walder, seconded by Jim Dvorak to approve the CDWG tape drive replacement.

Voice votes: 7 ayes, 3 absent, 0 abstain.

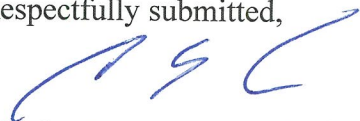
Public Comment

Carol Benton from the League of Women Voters of Geauga asked if the approval level was \$25,000.00 before and they raised it to \$50,000.00 and Chuck said that was correct.

Carol also asked on the Developmental Disabilities matter what was the official action. Jim Flaiz responded there was no action taken.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Jim Dvorak motioned to adjourn.

Respectfully submitted,



Charles E. Walder, Auditor
Secretary/ADP Board



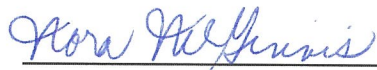
Michele Lane
Board of Elections Director

Sheila Bevington
Clerk of Courts


Celesta Mullins
Geauga County Recorder



Scott Hildenbrand
Geauga County Sheriff



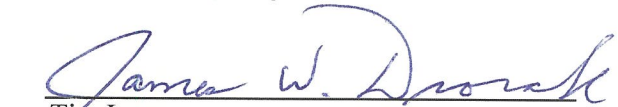
Nora McGinnis
Board of Elections Deputy Director



Joe Cattell
Geauga County Engineer



Christopher Hitchcock
Geauga County Treasurer



Tim Lennon
Geauga County Commissioner

Jim Flaiz
Geauga County Prosecutor