

The Geauga County Automatic Data Processing Board met on Wednesday, August 16, 2023, at 1:00 pm at 231 Main Street in the Auditor's Appraisal Conference room and via Microsoft Teams for a Special meeting. Members present: Chuck Walder, County Auditor; Thomas Rowan, representing Scott Hildenbrand, County Sheriff; Katie Taylor, representing Joe Cattell, County Engineer; Sheila Bevington, County Clerk of Courts; Jim Flaiz, County Prosecutor; Michelle Lane, Board of Elections Director; Nora McGinnis, Board of Elections Deputy Director; Celesta Mullins, County Recorder and Jim Dvorak, County Commissioner. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Zach McLeod, ADP; Carol Benton, League of Woman Voters of Geauga; Kate Jacob, Auditor's Chief Compliance Officer; Velta Moio, IT Director; Tom Huff, Court IT; Josh Widdifield, ADP; Nick Gorris, Water Resources; Amy Patterson, Geauga County Maple Leaf; Carolyn Brakey and Linda Burhenne, Asst. County Administrator.

Absent: Christopher Hitchcock, County Treasurer.

Approval of ADP meeting minutes 4/17/2023

Frank commented that on page 576, the second paragraph from the bottom, there's a comment that said "Gerry commented for passwords to be changed in service to be started immediately he feared there could be issues". Frank wanted to point out that there were no issues with the server changes.

Motion: by Jim Flaiz, seconded by Chuck Walder to approve the ADP minutes from 4/17/2023 with the change on page 578 correcting the date to April 17, 2023.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP meeting minutes 5/9/2023

Motion: by Chuck Walder, seconded by Celesta Mullins to approve the ADP meeting minutes from 5/9/2023.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP meeting minutes 5/11/2023

Motion: by Jim Flaiz, seconded by Celesta Mullins to approve the ADP meeting minutes from 5/11/2023.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP meeting minutes 6/13/2023

Motion: by Chuck Walder, seconded by Chief Rowan to approve the ADP meeting minutes from 6/13/2023.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Equipment List for April-July 2023

Motion: by Chuck Walder, seconded by Jim Dvorak to approve the ADP Equipment List for April-July 2023.

Voice votes: 9 ayes, 1 absent 0 abstain. Motion carried.

Approval of ADP Purchases List for April-July 2023

Motion: by Chuck Walder, seconded by Chief Rowan to approve the ADP Purchases List for April-July 2023.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Pharos Cloud Printing

Frank discussed that Michael Tomc has spent a significant amount of time in the past 6 months with this endeavor. Pharos will provide the ability to move the network print servers to a hosted based system that is not in the Annex basement. This will reduce the footprint from 9 servers to 1 server on premises that will then just coordinate with the hosted based servers. It will create an astronomical amount of segmentation with the rest of the network. This product also allows for scan to OneDrive and SharePoint which will reduce a significant amount of scanning to email or other scanning. The migration should take 6 months.

Motion: by Chuck Walder, seconded by Chief Rowan to approve the ADP Pharos Cloud Printing.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Great Lakes Computer Corp. Backup/Disaster Recovery

This is for years 2 & 3 of the Great Lakes Contract.

Chuck discussed that in the past ADP was using mechanical tape backups for backing up in various intervals and storing in the vaults in GIS. There have been at least 3 incidents where this backup proved better than tape backup. One was for Adrian Gorton, by accident he either deleted or moved a file he couldn't find. The recovery was literally before he had hung up the phone a new file had been sent to him and copied back over.

Alan explained that this gives ADP true disaster recovery, the capability to spin up the entire County if need be.

Frank states that Cory is the primary manager of the system.

Motion: by Jim Flaiz, seconded by Chief Rowan to approve the ADP Great Lakes Computer Corp. Backup/Disaster Recovery.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Auditor IWORQ Public Works Package

Frank stated we have now been using IWORQ for 2 years and it is in relation to GIS. The Engineer's office is the only entity that's primarily using it there are some municipalities that use it as well.

Chuck explained IWORQ connects to our GIS mapping software so that certain parameters used by specific departments can overlap on top of the mapping network. In the township world, this primarily is used for zoning, so they can align buildings on parcels.

Motion: by Chief Rowan, seconded by Jim Dvorak to approve the Auditor IWORQ Public Works Package.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Clerks of Courts Equivant Courtview

Velta stated this is the annual renewal and they are looking at better options to move to as early as next year possibly just a different version of the Courtview product.

Motion: by Jim Flaiz, seconded by Jim Dvorak to approve the Clerk of Courts Equivant Courtview.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Department of Emergency Services Newtekone

Zack explains that Roger has computers that are currently thin clients, which means they're not their own computer, there is a server that runs the computers, and you have a client that connects to them. This will replace those thin clients with laptops so that they can be mobile and from a security perspective make sure that they can do what they need on these computers while keeping them segmented as well.

Jim Flaiz commented that simply knowing that our emergency operation center and Roger's department is on the back end of the technology curve of the county when they should be on the front end, he would have preferred him to be here, as there are issues with the login, the out-of-date equipment, and resistance to transitioning to cloud-based email.

Frank explained with Linda's help this process moved quickly.

Chuck commented Linda has been the brunt of many peoples shared frustration with past practices in the county and he hoped the Commissioner's Office is taking note of the fact that things are getting moved. Not because of a necessary change of perspective or technology, but because there's dialogue and we have a common goal. And even when we have bad conversations, we end up at the right place.

Jim Flaiz states that in the future, he would appreciate if it was communicated to the department to have a representative be present.

Linda mentioned she would make sure that everybody knows that if they have business on the agenda that they should be present at the meetings and apologized.

Motion: by Chuck Walder, seconded by Chief Rowan to approve the Department of Emergency Services Newtekone.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Law Library Thompson Reuters Online/Software Subscription Charges

Jim Flaiz remarked there is a cost difference as there are enhanced versions for the Prosecutor's Office, the Police Dept., and the Courts. Any member of the public can access Westlaw through the public terminals in the Law Library.

Motion: by Jim Flaiz, seconded by Chief Rowan to approve Law Library Thompson Reuters Online/Software Subscription Charges.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Common Pleas Court Tyler Technologies Enterprise Jury Management Software

Velta explained this system is Cloud based which would reduce servers on premises and would be integrated, it verifies it through the national address database to eliminate almost all the undeliverable. Its scalable and it will move citizens to being able to fill out their questionnaires online and all that information will be verified and put into the database. It is next level for not only the county but the citizens they service.

Motion: by Chuck Walder, seconded by Jim Flaiz to approve the Common Pleas Court Tyler Technologies Enterprise Jury Management Software.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Sheriff Motorola 5-year contract

Chief Rowan stated this is for software upgrades for the MVPs in the cars.

Motion: by Jim Dvorak, seconded by Chuck Walder to approve the Sheriff Motorola 5-year contract

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Water Resources Connection Computer Equipment

Nick clarified there are 29 desktops, 3 laptops and this request is a replacement of Water Resources existing infrastructures, their desktops. This is for equipment that exceeds Water Resources five-year replacement policy.

Motion: by Chuck Walder, seconded by Jim Dvorak to approve the Water Resources Connection Computer Equipment.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Motion by Water Resources for Mission Systems presentation and approval of outstanding Mission invoices and quotes for replacement and new equipment

Approval of Water Resources Mission Communications Sewer Service

Approval of Water Resources Mission Communications Water Service

Pam stated that she received an email from Nick Gorris asking for agenda items 16, 17 and 18 be removed from today's meeting and placed on the agenda of a future meeting.

Chuck stated there have been a series of ongoing meetings with WR lead by Allen once a week to gain better understanding of their Mission software. At the meeting this morning Chuck asked Water Resources to come to the meeting when they are fully ready since Linda has only recently become involved and did not have adequate time to prepare.

Regular Business

BOE- Approval to Purchase KnowInk Ipads

Michelle explained that technology changes all the time and BOE purchased 35 older models. They use them in the office but can't use them at the polls because they don't speak to the new models. The request is to purchase an additional 35 of the current ones with the current technology.

Chuck stated for the record, he thought it important to note that ADPs relationship with the Board of Elections has been a model that he wished everyone would follow. He and /or Frank have attended almost every one of their meetings virtually and try to be interactive with questions and obstacles they both face. Scott has been great to work with as a point of contact for ADP. Chuck went on to say he thinks the ADP Board recognizes their contribution and they are setting the bar for our security in the county because it means the Secretary of State's influence is paramount and we have to embrace it. Michelle complimented Zach for his assistance.

Motion: by Chuck Walder, seconded by Jim Dvorak to approve the purchase of KnowInk Ipads.

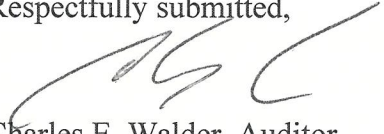
Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

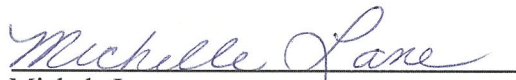
Public Comments

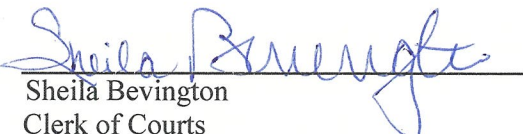
Carol Benton asked if the Jury Management system was just for the Common Pleas Court. Velta said it is for all the Courts County wide.

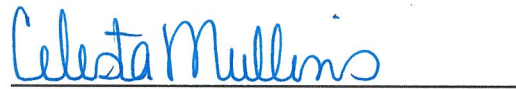
BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Chief Rowan, motioned to adjourn.


Respectfully submitted,



Charles E. Walder, Auditor
Secretary/ADP Board

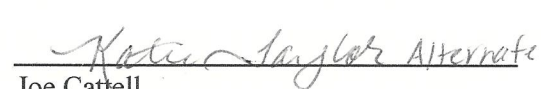

Michele Lane
Board of Elections Director


Sheila Bevington
Clerk of Courts


Celesta Mullins
Geauga County Recorder


Scott Hildenbrand
Geauga County Sheriff


Nora McGinnis
Board of Elections Deputy Director


Joe Cattell
Geauga County Engineer

Christopher Hitchcock
Geauga County Treasurer


Tim Lennon
Geauga County Commissioner

Jim Flaiz
Geauga County Prosecutor