

The Geauga County Data Board met on Tuesday, May 11, 2023, at 3:30 pm at 231 Main Street in the Auditor's Appraisal Conference room and via Microsoft Teams for a Special meeting. Members present: Chuck Walder, County Auditor; Scott Hildenbrand, County Sheriff; Katie Taylor representing Joe Cattell, County Engineer; Sheila Bevington, County Clerk of Courts; Jim Flaiz, County Prosecutor; Scott Daisher representing, Michelle Lane, Board of Elections Director; Nora McGinnis, Board of Elections Deputy Director; Jim Dvorak, County Commissioner and Celesta Mullins, County Recorder. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Fiscal Officer; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Chief Rowan, Sheriff's Office; Nina Lalich, League of Woman Voters of Geauga; Elise von Gunton, Geauga Times Courier; Adam Ferrise, Cleveland.com; Rob Bushman, ADP; Corey Thompson, ADP; Josh Widdifield, ADP; Mike Dorka, ADP; Michael Tomc, ADP and Kate Jacob, Auditor's Chief Compliance Officer.

Absent; C. P. Hitchcock, County Treasurer.

#### Status of Mike Kurzinger Network Credentials

ADP was notified by employees at Water Resources Department and CrowdStrike that Mike Kurzinger logged into the network multiple times on May 10<sup>th</sup> and started pulling data and logs.

Cory stated he went over to troubleshoot for an employee. While working with that user, they mentioned Mike Kurzinger was in the office yesterday working and connected to the servers and changed permissions so people could do payroll. Mike Kurzinger used what is believed to be a conference room machine at Water Resources. IT received tickets from employees, that they couldn't access shared drives on the server, or had their access denied, and the check scanning computer that the Water Resources department uses to process payments to the public, was reported down as well.

Chuck asked Corey if anyone knew why Mike Kurzinger was in the office. Cory stated the Water Resources employee told him that Mike Kurzinger was in the office only to adjust permissions so someone could do payroll. It is unknown who contacted Mike Kurzinger to come into the office. Chuck asked if anyone at Water Resources submitted a ticket to the Helpdesk asking for assistance the answer was negative.

A video is played showing Mike Kurzinger at the GCOB Water Resources Office the day prior.

Jim Flaiz said he received an email from Commissioner Dvorak requesting ADP to revoke Mike Kurzinger's credentials. Chuck explained ADP cannot revoke just any employee's credentials because they're not under ADP authority. There are only certain programs they have authority over, like New World. For that to come from a commissioner, it must come from a Board action, Administrator, or Director.

Chuck further stated he has not received anything from the Administrator or the Board as a whole, to revoke remote credentials for Mike Kurzinger or Joe Camino. Commissioner Dvorak remarked that Administrator Gerry Morgan said he would look into the access for Mike Kurzinger and Joe Camino to be removed on Tuesday of the current week.

Commissioner Dvorak presented the Paid Administrative Leave letter stating the guidelines that Mike Kurzinger was not permitted to be on the Water Resources property unless requested by the Water Resources Director, Sanitary Engineer, or Operations Manager. If a request shall arise, he must be accompanied by Resource Personnel.

ADP presented all the computer logs for Mike Kurzinger via screenshots. The log records all authentications. If your account is active, it records all your actions.

Commissioner Dvorak commented he spoke with other county commissioners in northeast Ohio that have dealt with similar situations. The other elected commissioners told him to act as soon as possible, make the hard choices, and preserve and protect our county and he stated that was what he was trying to do.

Corey said whatever occurred on the data server caused people in Water Resources to not be able to access files anymore. Frank shared he invited Steve Oluic to today's meeting, and he said he could not come.

Motion: by Chuck Walder, seconded by Scott Daisher to revoke the known credentials of Mike Kurzinger at all levels throughout Water Resources and ADP and to do a force password reset of all Water Resource stations.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Motion: by Sheriff Hildenbrand, seconded by Chuck Walder to send a letter that the ADP Board demands to know why this happened. The letter will go to the County Commissioners, the Director of Water Resources, and the County Administrator.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

#### Removing Employee Network Access

Frank announced this was on the agenda to remove employee network access in case there were any issues beyond Mike Kurzinger. Jim Flaiz said he thought it best to wait for an answer to the letter before proceeding with this action.

#### Network Credentials Policy for Employees on Administrative Leave

If network credentials are suspended for an employee, ADP does not have the authority to remove their credentials for any employee not under the hire of the Automatic Data Processing Board. There was a discussion about creating a policy to present to the Board at a future date not subject to any review today.

#### Public Comments

Elise from Geauga Times Courier asked if the administrator being mentioned was Gerry Morgan. Chuck responded yes.

Elise questioned Commissioner Dvorak, did the Commissioners vote on this at the meeting on Tuesday, as the Commissioner mentioned he had concerns about revoking Mike Kurzinger's credentials and had emailed Prosectuor Flaiz on Friday, and that it needed to be discussed at the board meeting. Was that done on Tuesday or what occurred?

Commissioner Dvorak stated he suggested pulling all credentials for Mike Kurzinger and Joe Camino and Tim Lennon asked if they needed to vote on it and Gerry responded no, he would just make it happen and research it. Commissioner Dvorak commented he was disappointed the BOCC did not vote on it and next time he would make the motion and await a second.

Elsie next questioned if Gerry Morgan as County Administrator has the authority to write a letter revoking access. Chuck said yes, he could advise ADP to revoke the credentials of an employee under the hiring authority of the County Commissioners.

Elise also asked who requested Mike Kurzinger to come in and who escorted him. Commissioner Dvorak responded they do not know. Chuck stated they will ask in their letter to the parties who requested Mike Kurzinger to come in, what prompted him to come in, what was he doing and who was with him while he was doing it.

Elise queried if there was a Helpdesk ticket and Chuck responded there was no helpdesk ticket before Mike Kurzinger came in, but there were helpdesk tickets after saying they lost access to their shared drives.

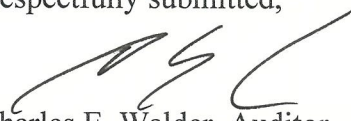
Amy from Maple Leaf asked if the Board could release a timeline with what happened and when. She requested a bullet point summary so it's easier for the reading public. Chuck replied he could work on one.

Elise asked Jim Flaiz if they have Mike Kurzinger's computer in their possession and he responded that they did. Elise questioned they talked about Mike Kurzinger remotely accessing a workspace in a different location. Chuck answered that Mike Kurzinger was on a conference room computer, remotely accessing one of the computers in the Water Resources shop that was at another location.

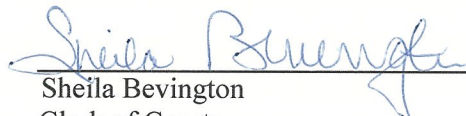
Elise lastly asked Commissioner Dvorak what he had stated and wanted to confirm that the Water Resources payroll person Mike Kurzinger met with had written down all the information that she got from Mike Kurzinger last week. Commissioner Dvorak replied that Administrator Morgan told him today that Kathleen Miller wrote down all of the instructions and information from Mike Kurzinger about payroll access or other files

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Chuck Walder motioned to adjourn.


Respectfully submitted,

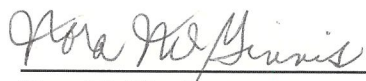
  
Charles E. Walder, Auditor  
Secretary/ADP Board


  
Michele Lane  
Board of Elections Director

  
Sheila Bevington  
Clerk of Courts

  
Celesta Mullins  
Geauga County Recorder

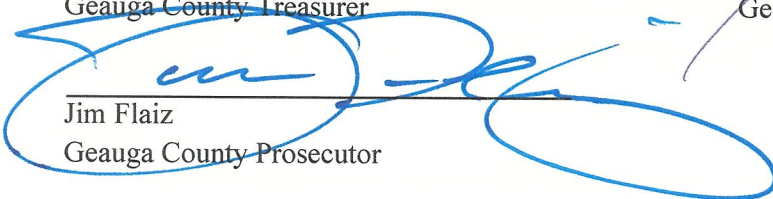
 FOR  
Scott Hildenbrand  
Geauga County Sheriff

  
Nora McGinnis  
Board of Elections Deputy Director

  
Joe Cattell  
Geauga County Engineer

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Christopher Hitchcock  
Geauga County Treasurer

  
Tim Lennon   
Geauga County Commissioner

  
Jim Flaiz  
Geauga County Prosecutor