

The Geauga County Data Board met on Tuesday, March 14, 2023, at 10:00 am at 231 Main Street in the Auditor’s Appraisal Conference room and via Microsoft Teams for a Special meeting. Members present: Chuck Walder, County Auditor; Scott Hildenbrand, County Sheriff; Joe Cattell, County Engineer; Sheila Bevington, County Clerk of Courts; Jim Flaiz, County Prosecutor; Scott Daisher representing, Michelle Lane, Board of Elections Director; Nora McGinnis, Board of Elections Deputy Director and Celesta Mullins, County Recorder. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Fiscal Officer; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Gail Roussey, League of Woman Voters of Geauga; Adam Litke, Health Department; Katie Taylor, Engineers Office; and Kate Jacob, Auditor’s Chief Compliance Officer.

Absent: C.P. Hitchcock, County Treasurer and Tim Lennon, County Commissioner.

Approval of ADP meeting minutes from 12/20/22

Motion: by Chuck Walder, seconded by Joe Cattell to approve the ADP meeting minutes from 12/20/22.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP meeting minutes from 2/23/23

Motion: by Chuck Walder, seconded by Sheila Bevington to approve the ADP meeting minutes from 2/23/2023. Sheriff abstained.

Voice votes: 7 ayes, 2 absent, 1 abstain. Motion carried.

Approval of ADP Equipment list for January 1 to February 28, 2023

Motion: by Chuck Walder, seconded by Scott Daisher to approve the ADP Equipment list from January 1 to February 28, 2023.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Purchases list for January 1 to February 28, 2023

Motion: by Joe Cattell, seconded by Chuck Walder to approve the ADP Purchases list from January 1 to February 28, 2023.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Spectrum Fiber Circuit

Frank indicated at the GCOB ADP had grandfathered in various Windstream internet service contracts to provide internet based on what remains on some of the contracts. ADP is planning on migrating that Spectrum fiber circuit instead of going to Windstream. It has been discovered at GCOB and on the Square there is a latency in the speed of New World based on how Windstream and Spectrum talk to each other.

Motion: by Joe Cattell, seconded by Jim Flaiz to approve the ADP Spectrum Fiber Circuit

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Sheriff Lumen 911 CPE Maintenance Renewal

Renewal of standard 911 maintenance.

Motion: by Chuck Walder, seconded by Joe Cattell to approve the Sheriff Lumen 911 CPE Maintenance renewal.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP 2022 Annual Report

While the report was being reviewed by the Board it was noticed by Jim the phone usage data was missing a page. It was also mentioned Nora's title was incorrect.

Motion: by Chuck Walder, seconded by Joe Cattell to approve the ADP Annual Report pending correction of the Board of Elections titles, and the balance of County phone usage subject to everyone getting a copy prior to the April due date.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Updated Pre-approval List

Frank said the list is updated with items that are readily accessible for purchase without prior ADP approval.

Motion: by Chuck Walder, seconded by Joe Cattell to approve the ADP Updated Pre-approval List.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Regular Business

Chuck asked Frank what percent of completion ADP was at with the phone deployment. Frank responded about 70% complete most of the County is done. ADP is currently working with the City of Chardon, Bainbridge, Chester, and then BOE. Chuck asked about the percentage of migration to Office 365. Frank replied 50% is complete and working with the Sheriff on theirs currently.

Finally, Chuck asked Frank for an update on the web migration which Frank answered about 80%. The discussion then turned to the Transit department that is transitioning to Lake County and ADP funded their web migration to assist them but now ADP owns that domain. Chuck mentioned to assist them ADP is thinking of as a courtesy to them to change the splash page and get people to redirect to their new site probably with a link and it will give them their phone numbers as well. The County owns their current phone numbers so those will have to be changed by the July 1<sup>st</sup> deadline. Their transition plans had no details regarding IT equipment, and servers and Transit will no longer be a county office.

Public comment-

Gail asked if she could get a corrected copy of the Annual Report when available.

Executive Session pursuant to Ohio Revised Code Section 121.22(G)(3) for a conference with an attorney for the ADP Board concerning a dispute involving the ADP Board that is the subject of pending or imminent court action.

Motion: by Chuck Walder, seconded by Joe Cattell, to go into Executive Session.

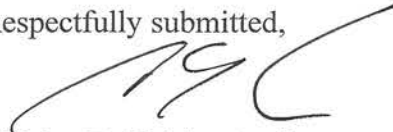
Voice Votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Motion: by Jim Flaiz, seconded by Chuck Walder to come out of Executive session.

Voice Votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Sheriff Hildenbrand motioned to adjourn.


Respectfully submitted,




Charles E. Walder, Auditor  
Secretary/ADP Board

  
Michele Lane  
Board of Elections Director

  
Sheila Bevington  
Clerk of Courts

  
Celesta Mullins  
Geauga County Recorder

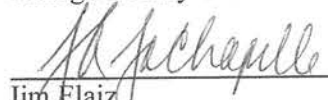
  
Scott Hildenbrand  
Geauga County Sheriff

  
Nora McGinnis  
Board of Elections Deputy Director

  
Joe Cattell  
Geauga County Engineer

  
Christopher Hitchcock  
Geauga County Treasurer

  
Tim Lennon  
Geauga County Commissioner

  
Jim Flaiz  
Geauga County Prosecutor