

The Geauga County Data Board met on Thursday, February 23, 2023, at 2:00 pm at 231 Main Street in the Auditor's Appraisal Conference room and via Microsoft Teams for a Special meeting. Members present: Chuck Walder, County Auditor; Chief Rowan representing Scott Hildenbrand, County Sheriff; Joe Cattell, County Engineer; Sheila Bevington, County Clerk of Courts; Tim Lennon, County Commissioner; Jim Flaiz, County Prosecutor; Michelle Lane, Board of Elections Director and Nora McGinnis, Board of Elections Deputy Director .Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Fiscal Officer; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Shelly Lewis, Gail Roussey and Carol Benton League of Woman Voters of Geauga; Adam Litke, Health Department; Jim Mausser, Mental Health; Scott Daisher , Board of Elections; Kristen Rine, Prosecutor's Office and Diane Jones.

Absent: C.P. Hitchcock, County Treasurer and Celesta Mullins, County Recorder.

Approval of ADP Org. meeting minutes from 1/9/2023

Motion: by Tim Lennon, seconded by Joe Cattell to approve the ADP Org. meeting minutes from 1/9/2023.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Special meeting minutes from 1/9/2023

Motion: by Chief Rowan, seconded by Chuck Walder to approve the ADP Special meeting minutes from 1/9/2023.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Equipment list for December 2022

Motion: by Tim Lennon, seconded by Chuck Walder to approve the ADP Equipment list from December 2022.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Purchases list for December 2022

Motion: by Chuck Walder, seconded by Joe Cattell to approve the ADP Purchases list from December 2022.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Auditor Tyler Tech Annual Software

Chuck stated this request is to move Tyler Tech to the Cloud and the cost will come down when products that are not being used are defeatured. First year the plan is to move to the cloud second year will be to defeature products not needed. ADP does not currently have the funding to pay for this project and if needed the funding will be provided by the Auditor utilizing some REAF money since REAF is a component of New World. If that is route taken Chuck said the problem will be how he offers the service to outside agencies because he is precluded from doing so by law. Tim said he is prepared to move forward with the funding but there are two other Commissioners that are also involved but believes the funding is in the works. Chuck said the approval is written so either of two different paths can occur the first option is Auditor funded only and the second is using ADP funds but this way the approval does not have to come back twice to the Board for approval.

Motion: by Joe Cattell, seconded by Tim Lennon to approve the Auditor Tyler Tech Annual Software.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of BOE KNOWiNK Electronic Pollbooks

Scott said the poll pads currently in use are on IOS and once they hit 16.0 will not be compatible with the Security of States security levels. There is a newer version of the poll books available that has a larger screen and streamlines into one unit with 8 to 10 hours of battery life depending on usage.

Motion: by Chuck Walder, seconded by Jim Flaiz to approve the BOE KNOWiNK Electronic Pollbooks.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Engineers Dell Technologies Laptops

Joe said these are replacements to get all equipment up to date.

Motion: by Jim Flaiz, seconded by Chuck Walder to approve the Engineers Dell Technologies Laptops.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Griffin Technology Microsoft Exchange Licensing

There was no motion necessary as it was determined this request was a duplicate of a prior request from 2022 that had already been approved by the Board. Jim Mausser was asked why they are not on the County current exchange email system. Jim replied that was just how it had been done since he started, and they contract out for all their IT services and that discussion would be something John Griffin would have to speak to, and he was not available for this meeting. Chuck asked if the Mental Health Board would be open to having Frank attend a meeting to discuss some more cost-effective options.

Approval of Water Resources Hannon Company Electric Maintenance Services

Frank stated ADP had been working with Water Resources and approving several different pieces of technology through approvals that were then brought before the Board. That process was paused when Mike Kurzinger sent an email that stated Gerry Morgan had stopped the Microsoft O365 migration indicating WR was not to proceed until the mediation between the BOCC and ADP was finalized.

Motion: by Chuck Walder, seconded by Tim Lennon to table the motion until the matter is resolved.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Notice of ADP 2022 Annual Report

Frank wanted to give the Board notice the report is being finalized and will be presented to the ADP Board and the County Commissioners before the first Monday of April in accordance with the revised code. Tim asked if the ADP Board had a schedule of their meetings or were they all

special meetings. Chuck said we have quarterly meetings and add special meetings, so departments do not have to wait for their approvals, and they are usually on Tuesdays at 2pm. Tim said that works out well.

Auditor IT Personnel

Chuck said he hired two Auditor IT people in January and since that time Tim and the Commissioners have reinstated about \$240,000.00 which was the bulk of the salaries of three individuals that were going to be added to the Auditor's Office IT group if they were separating. The funding is now in ADP to support these individuals and Chuck is proposing a transfer of those individuals from Auditor IT to ADP. To do so the Board needs to approve Mike Dorka and Joe Birli as ADP hires. Chuck went on to say if everything is resolved by the ADP Board and the Commissioners, they will remain ADP hires if worst case scenario happens those individuals will be transferred back to Auditor IT and within his two-year window to separate according to the agreement. Tim said he agreed and thanked Chuck for being direct and providing a tour of the current ADP offices and commented the County is really in need of this initiative to get into the 21st century. He went on to say this is one component of the funding and that the Commissioners have already agreed on and the bulk of the funding for the equipment and the contact services should be soon to follow.

Motion: by Jim Flaiz, seconded by Tim Lennon to approve the transfer of Mike Dorka and Joe Birli from Auditor IT to ADP employees.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Public Comment

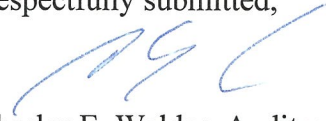
Shelly asked for confirmation of the action on item 11. Does the action on item 11 impact the separation agreement or is it continuing forward in its full context and assuming that is true and that no action has been taken at the Commissioners meeting last week or today is there a time frame that it might be resolved. Tim said they could not comment on that but did relay things are moving in a positive direction. Shelly followed up with a question on if the agreement had been partially rescinded or changed in any way. Jim said the ADP Board can grant permission for departments to operate their own IT. Everyone has to go through ADP, but the Board can vote for exceptions to authorize in this case the Auditor to operate outside of ADP so that he can use a different funding source to pay for certain technology to move to a cloud-based solution. If the ADP Board becomes fully funded the agreement to separate will be automatically revoked and if the funding is not in place by years end, then Chuck would purchase the licenses and start the migration through his office with the two former Auditor IT employees.

Adam wanted to thank the ADP staff for getting Health's website up and running. Chuck wanted to mention those still on the old DNN websites need to convert as soon as possible. The features of the new WordPress are superior to DNN, and Company 119 can assist those departments that still need to migrate over.

Shelly wanted to request the County Commissioners to provide a place on their website that shows appointment opportunities. Tim said he would check on it. Frank suggested Adrian was the contact point prior and could perhaps aid.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Jim Flaiz, motioned to adjourn.

Respectfully submitted,



Charles E. Walder, Auditor
Secretary/ADP Board

Michele Lane
Board of Elections Director

Sheila Bevington

Sheila Bevington
Clerk of Courts

Celesta Mullins
Geauga County Recorder

Obstain

Scott Hildenbrand
Geauga County Sheriff

Nora McGinnis

Nora McGinnis
Board of Elections Deputy Director

Joe Cattell

Joe Cattell
Geauga County Engineer

Christopher Hitchcock
Geauga County Treasurer

Tim Lennon
Geauga County Commissioner

Jim Flaiz

Jim Flaiz
Geauga County Prosecutor