

The Geauga County ADP Board met on Monday, December 13, 2021 at 2:00 pm at the Auditor's Appraisal Conference Room, 231 Main St 1A and via WebEx. Members present: Chuck Walder, County Auditor; Scott Hildebrand, County Sheriff; Joe Cattell, County Engineer; Jim Dvorak, County Commissioner; Caroline Mansfield, representing C.P. Hitchcock, County Treasurer; Jim Flaiz, County Prosecutor; Celesta Mullins, County Recorder; Sheila Bevington, County Clerk of Courts; Micelle Lane, Board of Elections Director and Nora McGinnis, Board of Elections Deputy Director. Also present: Pam McMahan, Deputy Auditor; Allen Keener, Director of Department of Information Technology; Frank Antenucci, Chief Deputy Administrator Geauga County ADP; Ron Leyde, Chief Deputy Auditor; Kate Jacob, Chief Compliance Officer, Scott Daisher, Board of Elections Ballot Programming Supervisor; Gerry Morgan, County Administrator; Andy Haines, ADP; Amy Patterson, Geauga Maple Leaf; Ben Roberts Geauga Board of Developmental Disabilities and Gail Roussey League of Women Voters of Geauga.

Approval of Geauga Board of Developmental Disabilities CDW-G Network Equipment

Ben Roberts stated this request was to update the equipment that DD has that is a mismatch of technology and there will also be a replacement of some equipment that is end of life. By doing this they can also update their technology.

Motion: by Chuck Walder, seconded by Sheriff Hildenbrand, to approve the Geauga Board of DD network equipment purchase.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of Water Resources Spectrum Fiber and Ethernet

Contract originally signed and agreed to in 2019 but the contract did not go before the ADP Board in 2019 for approval nor was it certified by the Auditors Office. Also, Mike Kurzinger had no authority to sign the contract and there was no bid process performed. It is before the Board to ratify the purchase after the fact. Gerry stated the Commissioner's office at the last Commissioners session retroactively approved Mike to sign the contract from 2019 so they can move ahead with Spectrum on the switchover for some of their locations. Frank said Water Resources is asking for ADP approval after the fact which historically has not been done. Chuck went on to explain ADP should have pre-approved the contract, as well as the person that signed for the contract should not have signed for it and lastly the funds were never certified by the Fiscal Office which that is now being corrected as a then and now certification.

Motion: by Chuck Walder, seconded by Jim Flaiz, to approve the Water Resources Spectrum Fiber and Ethernet.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of ADP Tyler Technology

Main license for New World system. Chuck stated ADP is looking at in the future moving to a Cloud based service hopefully for 2023 and he would like Tyler to house their own server because of cybersecurity risks and have them bear that responsibility.

Motion: by Jim Flaiz, seconded by Caroline Mansfield, to approve the ADP Tyler Technologies.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of ADP Norstan/ Black Box Support for ADP

Black Box support hours block to begin to assess what future steps to take on the remediation and also possibly remediate a few of the errors. Chuck said the money came from the Commissioners for this and thanked them. ADP is trying to resolve the issues they are able to but need assistance from Black Box. There are also new rules and procedures regarding passwords and computers in use in the County one of which is employee computers need to be shut down once a week for a reboot process. Chuck also said this is just the beginning more money will be needed for new equipment and to upgrade software plus implement some architectural changes. Sheriff asked if they were going to get periodic updates and Chuck said yes that updates will be given on the progress and any new issues.

Motion: by Joe Cattell, seconded by Celesta Mullins to approve the ADP Black Box Support.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of ADP Norstan/ Black Box Cisco Phone Licenses

Cisco changed their phone licensing model and it will not fall under the Smartnet contract that ADP has used in years past so new support contract is needed. Chuck said he has asked ADP to move their phone licenses to the Cloud as some of the phones have been vulnerable to some of the Cyber hacks we have experienced.

Motion: by Jim Dvorak, seconded by Sheriff Hildenbrand, to approve the ADP Black Box Cisco Phone Licenses.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of BOE KNOWink Ohio Poll Pad W/ Printers

Frank said this is another ratification item after the fact along with the next agenda item from Board of Elections. Michele said they purchased the pads at the direction of the BOE Board and they did not believe it connected with the County network so did not seek ADP approval. Frank said the pads do connect to the network. Chuck stated ORC 307.84 which guides ADP's requirements says any technology needs approval.

Motion: by Chuck Walder, seconded by Sheila Bevington, to approve the BOE KNOWink Ohio Poll Pad W/ Printers

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of BOE Election Systems and Software Memory Device

Same as above.

Motion: by Chuck Walder, seconded by Sheila Bevington, to approve the BOE Election Systems and Software Memory Device

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Approval of BOE Spectrum for 470 Center Street

Tabled until further information can be provided. Chuck stated he has been asked by the Commissioners to only buy equipment that could be moved to the new building and asked if that understanding has changed. Gerry stated it has as BOE was not going to move until after the next gubernatorial election and the other still outstanding item is finding a place for the Commissioner's office in the City. Jim would like everyone to be mindful of the cost to the taxpayers to support 470 after the new building is operational. Michelle said the agreement to stay was between the Board of Elections and the Commissioners. Scott Daisher said the approval was withdrawn because they do not have the paperwork to show the point to point contract between 470 and 231 Main that they were looking to purchase.

Approval of Mental Health Griffin Technology Group

Frank said he has a few problems with the contract that Griffin is providing to Mental Health. One problem with the contract is there is an option for paying with other forms of currency like possibly Cryptocurrency and in addition, Griffin has final say over security measures for Mental Health. Chuck stated that from a Fiscal standpoint the vendor services they are going to do complete backups and if over 900GB a month will be billed separately. So, it is a fixed price contract with an extended clause so it needs a cap so Fiscal can certify the contract and for these many reasons the ADP Board can not approve until changes are made in the contract.

Motion: by Jim Flaiz, seconded by Caroline Mansfield, to disapprove the Mental Health Griffin Technology Group.

Voice votes: 10 ayes, 0 absent, 0 abstain. Motion carried.

Update on Security Issues

Frank said there have been a few more phishing attacks that the County was man in the middle on and it reached some County employees through emails. There was also a brute force attack that due to pushing some of the websites to a third party when the attack happened ADP called the vendor and let them know that their server might have a problem and they remediated it. Courts remediated a complete overhaul to their server. Neothink, an ADP outside vendor, helped secure the Courts server so it is really secure. The Engineers Office is adding Office 365, multifactor authentication and some Website security and are going where other County Offices need to go. Lastly, there was a toll fraud case where the intent is that it shows as a missed call and when the user calls back it charges a premium rate at a high-end cost and the person that sets up the scam gets a percentage of the cost these are initiated from all over the world.

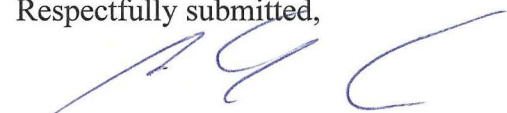
Chuck asked what the status of the schema for Water Resources is and when it was due. Frank stated it was due Nov 15 and ADP received a partial completed schema at 470 and McFarland but not some of the other locations. Chuck asked how they get ported over without knowing the schema. Gerry stated it is a wireless system that monitors items and goes out to mission control as a visual through the internet and Cloud based. Chuck stated ADP needs to see the Cloud connection. Chuck said there are internet connections at McFarland, the company that performed their Scada identified that are tied to their process. Steve Oleic in an email to ADP stated Water Resources did not have the money for the quoted schema so he did a lesser cost version. Chuck stated this was to be done by Nov 15<sup>th</sup> and WR will not be able to connect to the new building unless the schema is provided in full detail.

Chuck wanted to introduce the Board to two new full-time people Jon Allen and Michael Tomc on the Helpdesk. Also, a new Kettering graduate student, Sandeep Solanki, that will be doing some special projects for us and Ben Paxton returning for a second round.


No public comments.


BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Caroline Mansfield, motioned to adjourn.


Respectfully submitted,

  
Charles E. Walder, Auditor  
Secretary/ADP Board

  
Michelle Lane  
Board of Elections Director


  
Celesta Mullins  
Geauga County Recorder


  
Nora McGinnis  
Board of Elections Deputy Director

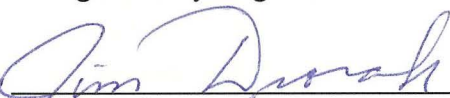
  
Christopher Hitchcock  
Geauga County Treasurer

  
Jim Flaiz  
Geauga County Prosecutor

  
Sheila Bevington  
Clerk of Courts

  
Scott Hildenbrand  
Geauga County Sheriff

  
Joe Cattell  
Geauga County Engineer

  
Jim Dvorak  
Geauga County Commissioner