

The Geauga County ADP Board met on Thursday, August 12, 2021 at 2:00 pm at the Appraisal Conference Room, 231 Main St 1A and via WebEx. Members present: Chuck Walder, County Auditor; Chief Tom Rowan, representing County Sheriff Scott Hildebrand; Joe Cattell, County Engineer; Sheila Bevington, County Clerk of Courts; Jim Dvorak, County Commissioner; Samantha Harris, representing Jim Flaiz, County Prosecutor; Celesta Mullins, County Recorder; Michelle Lane, Board of Elections Director; Nora McGinnis, Board of Elections Deputy Director; Also present: Pam McMahan, Deputy Auditor; Kate Jacob, Chief Compliance Officer; Allen Keener, Director of Department of Information Technology; Frank Antenucci, Chief Deputy Administrator Geauga County ADP; Dave Sage, Geauga Health Department; Mark Citriglia, Geauga Health Department; Gail Roussey, League of Woman Voters of Geauga; Dennis Pavella, Board of Elections; Absent: C.P. Hitchcock, County Treasurer.

Update on Chief Deputy Administrator Geauga County ADP

Chuck invoked his ability to appoint a Chief Administrator for ADP per ORC 307.84. Frank Antenucci will assume this role and work as an administrator for policy, procedures, day to day HR needs, and meeting with other county departments with ADP issues. Frank will become familiar with ADP needs and be able to speak on ADP matters going forward at meetings.

Approval of ADP Regular Meeting minutes from June 22, 2021

Motion: by Jim Dvorak, seconded by Celesta Mullins, to approve the meeting minutes from June 22, 2021.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Special Meeting Minutes for June 29, 2021

Motion: by Jim Dvorak, seconded by Celesta Mullins, to approve the ADP Special Meeting Minutes for June 29, 2021.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Equipment List for May-June 2021

Motion: by Chuck Walder, seconded by Joe Cattell, to approve the ADP Equipment List for May-June 2021.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Purchase List for May-June 2021

Motion: by Charles Walder, seconded by Chief Tom Rowan to approve ADP Purchase List for May-June 2021.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of GIS iWorQ's Software Solutions

Frank explained that Chuck started a new GIS initiative with Dick Kotapish and as part of the initiative there is new software available that will work for many different offices and is user friendly. Lake County, City of Chardon, Bainbridge, Auburn and Hambden Township all use this software to some extent.

These are the following services and the interested departments:

Work Management-Engineers, Health, Water Resources

Fleet management- Sheriff's Office, Engineers, Transit, Water Resources, Health District

Facility management- Maintenance Department

Storm Water management- Engineers, Water Resources and Soil/Water District

Sewer management- Water Resources, Engineers

Water System- Water Resources, Engineers

Pavement Management- May be going forward for Engineers

Sign Management- This will be great for Townships that have to maintain their signs.

FEMA Reporting-DES Department

The Auditor's Office is not making the \$85,000 purchase all together. This is just an overall approval for the ala carte menu that certain features and functions can be added on as needed.

Motion by Chuck Walder, seconded by Chief Rowan to approve GIS iWorQ Software Solutions.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Geauga Public Health Summit Technologies

Dave Sage from the Geauga Health District explained that the current software they are using is from 1997-1998. It requires that the data be stored on servers with the county Do IT center. Moving forward the intent is to be cloud based, and more user friendly. There will be different citizen portals and anything that had to be mailed or dropped off can now be uploaded to the site. This is a software product change and also an architectural change. This is a state contract and there were no other companies that provided the same technology and user-friendly specs as this one

Motion: by Chuck Walder, seconded by Chief Rowan, to approve Summit Technologies for \$123,000.00.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP's Price List Revision 18

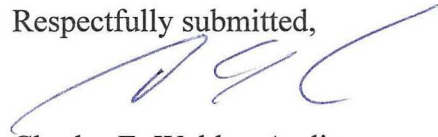
Allen has reevaluated the cost list and has made some cost updates to keep more in line with actual costs. A new item on the list is a professionally produced video option for the county, including townships. We have also outsourced some of our work to vendors, including web development that through that option ADP can offer very reasonable prices now to our county offices and townships.

Motion: by Chuck Walder, seconded by Celesta Mullins, to approve ADP's Price List Revision 18.


Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.


BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Celesta Mullins, motioned to adjourn.


Respectfully submitted,



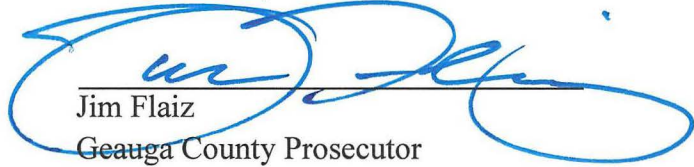
Charles E. Walder, Auditor
Secretary/ADP Board


Michelle Lane
Board of Elections Director



Celesta Mullins
Geauga County Recorder

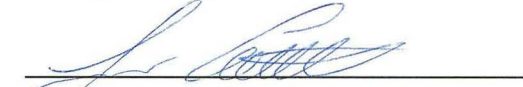

Nora McGinnis
Board of Elections Deputy Director

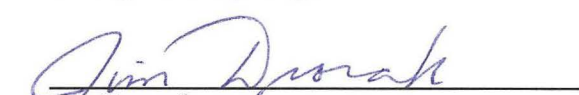

Christopher Hitchcock
Geauga County Treasurer


Jim Flaiz
Geauga County Prosecutor


Sheila Bevington
Clerk of Courts


Scott Hildenbrand
Geauga County Sheriff


Joe Cattell
Geauga County Engineer


Jim Dvorak
Geauga County Commissioner