

The Geauga County Data Board met on Tuesday, December 18, 2018 at 2:00 pm in the Auditor's Conference Room on the first floor of the Courthouse Annex. Members present: Chuck Walder, County Auditor; Frank Antenucci representing Joe Cattell, County Engineer; Denise Kaminski, County Clerk of Courts; Scott Hildenbrand, County Sheriff; Caroline Mansfield representing C.P. Hitchcock, County Treasurer; Tim Lennon, County Commissioner; Dorothy Stange, Board of Elections Deputy Director; Deborah Reiter, Board of Elections Director and Sharon Gingerich, County Recorder. Also present: Celesta Mullins, Chief Deputy Recorder; Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology; Allen Keener, Co-Director, Department of Information Technology; Diane and Tom Jones; Jim Dvorak; Tom Huff, Court IT and Debbie Urankar, Court IT. Absent: Jim Flaiz, County Prosecutor.

Approval of ADP Meeting Minutes from June 19, 2018

Motion: by Frank Antenucci, seconded by Sharon Gingerich to approve the ADP meeting minutes of June 19, 2018.

Voice votes: 8 ayes, 1 absent, 1 abstain. Motion carried.

Approval of Equipment List Dated Sept 1-Nov 30, 2018

Motion: by Chuck Walder, seconded by Denise Kaminski to approve the ADP equipment list dated Sept 1-Nov 30, 2018.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Purchases List Dated Sept 1-Nov 30, 2018

Motion: by Chuck Walder, seconded by Frank Antenucci to approve the ADP purchases list dated Sept 1-Nov 30, 2018.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Geauga Mental Health-Griffin Technology Group Annual Support

Jim Mausser from Geauga Mental Health contracted with Griffin Technology to help with storage of their documents and network maintenance.

Motion: by Chuck Walder, seconded by Denise Kaminski to approve the Geauga Mental Health-Griffin Technology Group annual support.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of DoIt/ADP Logicalis Cisco Smartnet

Annual support for all Cisco hardware, software and licensing of phone/voicemail system. Pending approval of contract by the Prosecutors Office. Bainbridge Township and Chester Township to pay their portion for their phones back to ADP.

Motion: by Chuck Walder, seconded by Caroline Mansfield to approve the DoIt/ADP Logicalis Cisco Smartnet.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of DoIt/ADP Park Place Technology Annual Support

Hardware support contract for server, storage and backup.

Motion: by Chuck Walder, seconded by Frank Antenucci to approve the DoIt/ADP Park Place Technology annual support.

Voice votes: 8 ayes, 1 absent, 1 abstain. Motion carried.

Approval of Transit-Foxster Solutions, Inc. Maintenance and Support

Transit entered into an agreement with Tripspark through the State and some of the stipulations were not met so the State pulled out of the contract. Transit then engaged with Foxster Solutions who was also approved by the State. Transit is getting grant money to help pay for the three year contract. The software Foxster provides enables the residents to call in and have a bus scheduled to pick them up.

Motion: by Denise Kaminski, seconded by Sheriff Hildenbrand to approve the Transit-Foxster Solutions, Inc. maintenance and support.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Maintenance Dept. Neopost Postage Machine

Maintenance is purchasing a new postage machine with a three year maintenance agreement and leasing a postal meter.

Motion: by Chuck Walder, seconded by Tim Lennon to approve the Maintenance Dept. – Neopost postage machine.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Email Anomaly

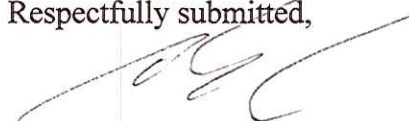
There was an email anomaly that occurred on December 5th that rendered email partially or fully inoperable for county employees. There were two events that caused this to occur one was by a county employee that emailed a large file of a movie multiple times of a senior event. Then on December 6th another large email by a county employee was sent out in a group email to 269 employees. Due to these large files being sent buffers occurred and with assistance by an outside vendor the system was restored back to normal. ADP has now limited the data size of inbound and outbound emails to 30mgs and those requiring the ability to send out larger files can get special privileges by request. ADP is also looking at limiting the number of people in a group message as well. ADP is recommending all departments do some training on this matter particularly for new employees.

Other Business

ADP has meet with Bainbridge, Chester, Chardon Municipal Court and the Geauga Park District to get contracts signed for ADP services and are awaiting their response. ADP is exploring a fiber run down Route 306 to connect Bainbridge to Chester which would give them redundancy so if their fiber connection was severed they can still have a connection. ADP is looking at local clouding as well for the County. ADP bills to the municipalities and several county departments have been sent out through the 3rd quarter utilizing the standard price list. Sheriff asked about any progress with AT&T and the MDT's. Al said they are working with Black Box on a plan to propose to AT&T as to what the next steps are and what ADP needs are. Sheriff said there phones have been switched and the next step is their air cards.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Caroline Mansfield, motioned to adjourn at 2:38 pm.

Respectfully submitted,


Charles E. Walder, Auditor
Secretary/ADP Board



Deborah Reiter
Board of Elections Director

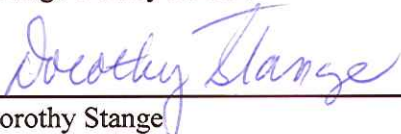
Denise Kaminski
Clerk of Courts


Sharon Gingerich

Geauga County Recorder


Scott Hildenbrand

Geauga County Sheriff


Dorothy Stange

Board of Elections Deputy Director


Joe Cattell

Geauga County Engineer


Christopher Hitchcock

Geauga County Treasurer

Tim Lennon

Geauga County Commissioner

Jim Flaiz

Geauga County Prosecutor