

The Geauga County Data Board met on Tuesday, December 17, 2019 at 2:02 pm in the Auditor's Conference Room on the first floor of the Courthouse Annex. Members present: Chuck Walder, County Auditor; Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Sharon Gingerich, County Recorder; Denise Kaminski, County Clerk of Courts; Dorothy Stange, Board of Elections Deputy Director; Pete Zeigler, Board of Elections Director; Gerry Morgan, representing Time Lennon, County Commissioner and Donna Borsi, representing C.P. Hitchcock, County Treasurer. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology and Allen Keener, Co-Director, Department of Information Technology. Absent: Jim Flaiz, County Prosecutor.

Approval of ADP Meeting Minutes for October 21, 2019

Motion: Motion by Denise Kaminski, seconded by Sheriff Hildenbrand to approve the meeting minutes for October 21, 2019.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Equipment List Dated October 1 to November 30, 2019

Sharon questioned why the ADP equipment list was showing non equipment items on it and why Recorders Fidlar Technologies was on the list since it had not been approved yet. Also since it is between the periods of October, 2019 to November, 2019 an item that is on the agenda for December approval shouldn't be entered into the system until after it gets approved at the ADP December meeting. A discussion ensued to make a pending area on the equipment list for these types of items. ADP will take a look at the ADP spreadsheet to prevent this from happening in the future.

Motion: Motion by Denise Kaminski, seconded by Donna Borsi to approve everything on the Equipment list for the period October 1 through November 30, 2019 except for items yet to be approved by the ADP Board on the December 17, 2019 agenda list.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP expense report for October 1 to November 30, 2019

Motion: Motion by Sharon Gingerich, seconded by Sheriff Hildenbrand to approve the ADP Expense report for the period October 1 to November 30, 2019.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Logicalis Smartnet Hardware & Software Coverage

ADP renewal of their Cisco Smartnet hardware and software coverage through Logicalis. Updates for the Fire Wall, phone system licensing and some higher end equipment are contracted with Cisco for support is included in this.

Motion: Motion by Dorothy Stange, seconded by Denise Kaminski to approve the Cisco Smartnet Coverage by Logicalis in the amount of \$87,828.15 NTE.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

ADP Park Place Technologies and Cisco Voice Gateway

Park Place Technologies contract for Cisco 2020 voice Gateway for the Geauga County phone system. Al said ADP is hoping to eliminate this in the near future. Three of the products are being replaced and will fall off of support in June or earlier if replaced by then. Chuck spoke to the Commissioners during the budget cycle telling them of an anticipated reduction in the ADP budget of approximately \$20,000 and this elimination will be part of that savings. This particular order does not need ADP Board approval it is informational. The cost is \$1,658.46 NTE.

ADP Tredant Data Systems Netcare Maintenance

Tredant Data Systems Cisco equipment renewal for 2020 in the amount of \$5,449.00 NTE. . The bulk of ADP equipment maintenance last year was done with Logicalis and Cisco this company offers the value of exchanges on a bad product at about 25% the cost of what was paid prior. The cost savings is \$20,000 on maintenance. ADP Board approval is not required this is informational only.

Great Lakes Computer Corporation for 2020 Hardware contract

Great Lakes Computer Corporation annual hardware contract in the amount of \$19,824.00 NTE. This ADP contract covers ADP server's storage arrays and backup hardware for the year 2020. The contract has been certified and pending approval at the prosecutor office. ADP Board approval is not required this is informational only. The Auditor's Office has a new drop down in the New World contracts field called formal contracts and all contracts going forward should have Prosecutor's approval and be certified by the Auditor's Office.

Approval of Sheriff's Office Watchguard camera systems

Watchguard camera systems that go in the cruisers and provide the ability for the officers when they get back to the office to download their information to the servers.

Motion: Motion by Pete Ziegler, seconded by Joe Cattell to approve the Sheriff's Office Watchguard camera systems in the amount of \$25,975.00 NTE.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Approval of Recorder's Office Fidler Technologies AVID System

Fidler Technologies 12 month contract for the AVID Lifecycle System. This contract is for a cost of \$ 2.95 per document invoiced monthly through 2020. Sharon stated there is no equipment purchased nor was there any last year. The cost of the equipment is configured into the \$2.95 per document amount and is \$45,000 NTE. The Recorder's Office total amount in 2018 was \$32,525 and in 2019 it is \$37,052. No software is required there is just a per document cost.

Motion: Motion by Denise Kaminski, seconded by Donna Borsi to approve the Recorder's Office Fidler Technologies Lifecycle System in the amount of \$45,000.00 NTE.

Voice votes: 9 ayes, 1 absent, 0 abstain. Motion carried.

Board of Election Updates

The vendor is expecting to install the last of the hardware by the end of January.

ADP Signed Contract Updates

ADP collected \$136,000.00 to date which is an increase from past years for supplying outside entities ADP services. ADP has a couple of unsigned contracts. City of Chardon agreement is in the Prosecutor's Office. Soil & Water has not been given a contract yet. Russell Township has asked for quotes on ADP services and ADP is gathering their information to put a proposal together.

Blythe Wenzel Retirement

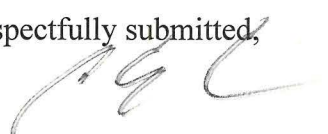
Blythe Wenzel is retiring effective Dec 31, 2019 with 50 years of service.


Other Business

None.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Donna Borsi, motioned to adjourn at 2:28 pm.

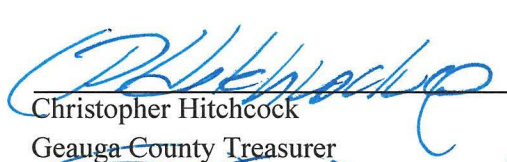
Respectfully submitted,



Charles E. Walder, Auditor
Secretary/ADP Board

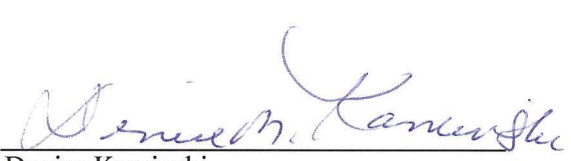

Pete Ziegler
Board of Elections Director



Sharon Gingerich
Geauga County Recorder

Dorothy Stange
Board of Elections Deputy Director

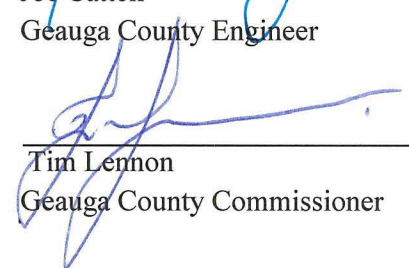

Christopher Hitchcock
Geauga County Treasurer


Jim Flaiz
Geauga County Prosecutor


Denise Kaminski
Clerk of Courts


Scott Hildenbrand
Geauga County Sheriff


Joe Cattell
Geauga County Engineer


Tim Lennon
Geauga County Commissioner