

The Geauga County Data Board met in a special session on Tuesday, September 30, 2020 at 2:00 pm at 470 Center St. Bldg. 8 meeting room and via WebEx. Members present: Chuck Walder, County Auditor; Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Sharon Gingerich, County Recorder; Denise Kaminski, County Clerk of Courts; Pete Zeigler, Board of Elections Director; Michele Lane, Board of Elections Deputy Director and Jim Flaiz, County Prosecutor. Caroline Mansfield representing C.P. Hitchcock, County Treasurer Also present: Pam McMahan, Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology and Allen Keener, Co-Director, Department of Information Technology; Kate Jacob, Chief Compliance Officer, Ron Leyde Chief Deputy Auditor, Sheila Bevington, Court of Common Pleas, Gerry Morgan, County Administrator and Zack Hupp, ADP. Absent: Tim Lennon, County Commissioner.

Approval of Commissioner's Zencity Technologies Community Subscription

This item was tabled for further discussion at the September 22, 2020 meeting. Gerry Morgan was on the WebEx to provide information about the Zencity request for ADP approval. Gerry stated this request was not going to be a COVID purchase. This subscription is to utilized to gather information about what is going on in the community. Denise asked who the information is being gathered from. Gerry explained further that the information is gathered from social media sites. Denise stated she feels this is a lot of money to use to see what's going on in the community on social media vs direct contact from our community and thinks the money would be better spent to hire another person to help Gerry and become a community liaison. Gerry explained it will be helpful to see what's being talked about by the taxpayers before they call to inquire about a situation. i.e.: Chardon Schools Thin Blue Line Situation to the Commissioner's Office.

Motion: Motion by Scott Hildenbrand, seconded by Joe Cattell to approve the Commissioners Zencity Subscription

Voice votes: 6 ayes, 0 absent, 2 abstain. Motion carried.

New County Building Discussion

Issues at the last meeting were shared with the Commissioner's Office about challenges with the new building technology security. Al and Allen at the minimum asked for at least cages or key cards to isolate outside sources and possibly more expensive equipment to keep the county network secure. Chuck mentioned he is not comfortable with an outside IT company having access to County resources without ADP involvement Jim stated JFS had a virus come through several years ago as they were intertwined with the County network that caused significant issues. Al said separate cabinets should be used so there isn't any co location. Allen further stated that if rooms are shared there has to be a defined location with barriers within the rooms. Chuck wanted to address that initially the equipment and building expenditures were going to be incurred by the contractor during construction and that is now being shifted to ADP's responsibility. ADP does not have any funding for this building and does not have the manpower to do the proper vetting for these purchases. Gerry said capital expenses will be born through the Commissioner's Office but admitted he dropped the ball on realizing there would be a need for additional manpower expenses incurred by ADP and said there can be further discussion about where those additional funds can come from. Chuck says Al is the significant point person on this project and a senior person will need to take up some of his responsibilities and a new hire would be needed to replace that person. Chuck would like this to be an entry level person and this was not put in the ADP 2021 budget. Jim also asked if we will have enough room for further growth for ADP in the new building as he thinks there should be a dedicated space for 3-5 people to be housed there

with office space and a work area. Chuck wants to have staff there permanently, a manager plus ADP Staff which would help the other county offices located nearby. Chuck brought up Board of Elections has the strictest security requirements and we need to protect them. Chuck followed up with the need for continued meetings and contact between the Board of Commissioners and the ADP Board.

Other Business

None.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Denise Kaminski, motioned to adjourn, seconded by Jim Flaiz

Respectfully submitted,

Charles E. Walder

Charles E. Walder, Auditor
Secretary/ADP Board

Sheila Bevington

Denise Kaminski
Clerk of Courts

Scott A Hildenbrand

Scott Hildenbrand
Geauga County Sheriff

Frank Antenucci

Joe Cattell
Geauga County Engineer

Pete Zeigler
Board of Elections Director

Celesta Mullins

Sharon Gingerich
Geauga County Recorder

Michele Lane
Board of Elections Deputy Director

CP Hitchcock, cm

Christopher Hitchcock
Geauga County Treasurer

James P. Flaiz

Jim Flaiz
Geauga County Prosecutor

Tim Lennon
Geauga County Commissioner