

The Geauga County Data Board met in a special session on Tuesday, September 22, 2020 at 2:00 pm at 470 Center St. Bldg. 8 meeting room and via WebEx. Members present: Chuck Walder, County Auditor; Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Celesta Mullins representing Sharon Gingerich, County Recorder; Denise Kaminski, County Clerk of Courts; Pete Zeigler, Board of Elections Director; Michele Lane, Board of Elections Deputy Director and Jim Flaiz, County Prosecutor. Also present: Pam McMahan, Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology and Allen Keener, Co-Director, Department of Information Technology; Kate Jacob, Chief Compliance Officer, Sheila Bevington, Court of Common Pleas and Zack Hupp, ADP. Absent: Tim Lennon, County Commissioner and Caroline Mansfield representing C.P. Hitchcock, County Treasurer.

Approval of ADP Equipment List dated July 1-August 31, 2020

Motion: Motion by Jim Flaiz, seconded by Denise Kaminski to approve the ADP equipment list dated July 1-August 31, 2020.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Purchases dated July 1-August 31, 2020

Motion: Motion by Denise Kaminski, seconded by Chuck Walder to approve the ADP purchases of July 1-August 31, 2020.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Commissioners Zencity Technology Community Subscription

Chuck stated he did not have much knowledge about this request and was hoping Tim or Gerry was going to be on the WebEx to provide additional information. Chuck mentioned he did know that Zencity is a company from Israel that provides social media and web phishing for key words or indicators that the user types in and it allows people to get an understanding of what people are saying about a particular subject. Denise asked if this was for the public and Chuck stated no he thought it was for the Commissioners to gain information about what the public is saying about them. Jim asked if this is being connected to the network and Al stated it scrubs social media sites to find out what the public is talking about in Geauga County and provides a report about it.

Motion: Motion by Denise Kaminski, seconded by Jim Flaiz to table the Commissioners Zencity Community Subscription for further discussion.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Archives DLSG Scanner Software (HB481) Purchase

Archives documents scanner request so the public can view documents without touching the books as they cannot be disinfected and would also provide social distancing between the staff and public.

Motion: Motion by Jim Flaiz, seconded by Denise Kaminski to approve the Archives DLSG Scanner Software (HB481) Purchase

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Common Pleas Vista Solutions Annual Maintenance Agreement

This is a renewal for a Common Pleas support agreement which consists of imaging that is tied to the Court's software program.

Motion: Motion by Chuck Walder, seconded by Jim Flaiz to approve Common Pleas Vista Solutions Annual Maintenance Agreement.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Central Datastore API Agreement

Chuck explained in depth our county's web presence is very flat and offers the public little interaction or data. The intent of this initiative is to accomplish a more updated content management system. Denise asked if this is COVID Expense, Chuck replied he believes it is because we are offering a way for residents to not come in and this component allows us to offer this.

Motion: Motion by Jim Flaiz, seconded by Denise Kaminski to approve the updated ADP Central Datastore API agreement.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

New County Building Update and Challenges

Chuck gave an update on the new building and what a huge undertaking it is. Chuck is also asking the Commissioners to supply office space for two full time ADP employees. Chuck stated ADP does not have the manpower with its existing staff to undertake this huge endeavor and needs a dedicated ADP person for this project. Jim suggested sending a letter to the Commissioners about the challenges and lack of communication on this project. Network security is a large concern and needs addressed by the Commissioners. Chuck will draft a letter to the Commissioners expressing the need for dialog and send to the ADP Board to review before forwarding.

Court Security Camera Update

Al gave an update on the Ohio Supreme Court providing Geauga County Courts with a grant for courthouse security cameras. Sheriff and City of Chardon will now have a view of the cameras for security purposes. Cost will be around \$80,000.00.

Gauga County ADP Price List New Format and Update

Updated prices with a change in presentation so it's more user friendly and professional in appearance.

Motion: Motion by Denise Kaminski seconded by Pete Zeigler to approve the ADP price list new format and update.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Executive Session per ORC 121.22(G6)

Roll call -8 Ayes, 2 absent, 0 abstain.

Motion: Motion by Jim Flaiz, seconded by Denise Kaminski to go into executive session.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Other Business

None.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Celesta Mullins, motioned to adjourn at 2:48 pm.

Respectfully submitted,

Charles E. Walder

Charles E. Walder, Auditor
Secretary/ADP Board

Sheila Bevington

Denise Kaminski
Clerk of Courts

Pete Zeigler
Board of Elections Director

Celesta Mullins

Sharon Gingerich
Geauga County Recorder

Scott A Hildenbrand

Scott Hildenbrand
Geauga County Sheriff

Michele Lane
Board of Elections Deputy Director

Frank Antenucci

Joe Cattell
Geauga County Engineer

CP Hitchcock, cm

Christopher Hitchcock
Geauga County Treasurer

James R. Flaiz

Jim Flaiz
Geauga County Prosecutor

Tim Lennon
Geauga County Commissioner