

The Geauga County Data Board met on Friday, August 10, 2018 at 2:00 pm in the Auditor's Conference Room on the first floor of the Courthouse Annex. Members present: Chuck Walder, County Auditor; Celesta Mullins representing Sharon Gingerich, County Recorder; Joe Cattell, County Engineer; Tim Lennon, County Commissioner alternate for Walter (Skip) Claypool, County Commissioner; Denise Kaminski, County Clerk of Courts; Chief Rowan, representing Scott Hildenbrand, County Sheriff; Dorothy Stange, Board of Elections Deputy Director and Deborah Reiter, Board of Elections Director Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology; Allen Keener, Co-Director, Department of Information Technology; Gerry Morgan, County Administrator; Kate Jacob, Auditor Compliance Officer; Linda Applebaum, Assistant Prosecuting Attorney and Tom and Diane Jones. Absent: C.P. Hitchcock, County Treasurer and Jim Flaiz, County Prosecutor.

Approval of Equipment List

Tim mentioned that Trumbull Solid Waste has some equipment they are planning on purchasing and wanted to know if they needed ADP approval. Chuck said if they are using a VPN connection which gives them access to New World and connecting to the network they would need ADP approval. Tim said they have their own stand-alone Board so they have a different set of rules they go by and didn't know if there was any legal review from the Auditor side of cutting the purchase order (PO). Chuck said if they are going through our office to cut a PO they would need ADP approvals. Tim said they can talk further about the issue at a later date.

Motion: by Denise Kaminski, seconded by Debbie Reiter to approve the Equipment List dated from July 2-31, 2018 in the amount of \$135,969.65.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of ADP Purchases

Motion: by Debbie Reiter, seconded by Denise Kaminski to approve the ADP purchases list from 5/23/18-7/31/18.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion Carried.

Approval of Meeting Minutes

Motion: by Debbie Reiter, seconded by Denise Kaminski to approve the meeting minutes of April 26, 2018.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of Meeting Minutes

Motion: by Dorothy Stange, seconded by Tim Lennon to approve the meeting minutes of May 22, 2018.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion Carried.

Approval of Woolpert Contract

Chuck stated Woolpert who had been contracted through Frank to do flyovers for the Appraisal office was not properly approved by the ADP Board, did not go out for bid nor, was the contract approved by the Prosecutor's office. Chuck invited Linda Applebaum, the APA for the Auditor's Office, to come to the meeting because she had reviewed the contract. Linda stated the contract

is enforceable and the Auditor's Office would be in breach if they tried to terminate it and then Woolpert could sue. Chuck met with Woolpert representatives regarding contract clean up, but they would not renegotiate. The availability of high resolution images is a part of the issue that Chuck broached with other Counties. Chuck said the State has ownership of the images since it is a State bid the County does not. The County must pay the remaining half of the contract for services that have not yet been provided. We also have two bills for touch up fly-overs that have not been paid. The bills are currently late due to issues with the current contract. The ADP Board has to approve the contract in its current form before the bill can be paid. The Engineer's office was excluded from the current contract, but would like to be included in any future contract discussion.

Motion: by Denise Kaminski, seconded by Tim Lennon to approve the Woolpert contract payment.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion Carried.

Approval of Geauga Trumbull Solid Waste Phone System

Allen explained their phone system is similar to the County's phone system. ADP made sure the phones coming through a VPN connection and a PC system will not see each other and link up.

Motion: by Tim Lennon, seconded by Joe Cattell to approve the Geauga Trumbull Solid Waste Phone System.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion carried.

Approval of BOE Election System

Chuck said this has been approved through the Prosecutor's office. Debbie explained this is for a new voter registration process. The present system will go forward until after the upcoming election. Debbie stated part of the ADP request is for a remote ballot marking system mandated by the Secretary of State. The BOE received a grant to help pay for this item. The remote ballot marking system is a screen reader for those people that have vision problems. Debbie said 63 counties in Ohio already have this system and say it's wonderful. Debbie said they already have one contract in place and don't want to breach it so this will be a very slow process of a change over to Accessible ballot marking tool which has to be put in place by September 1, 2018 per a Secretary of State directive and was part of their 2018 budget.

Motion: by Denise Kaminski, seconded by Tim Lennon to approve the BOE Election System.

Voices votes: 7 ayes, 2 absent, 1 abstain. Motion carried.

Approval of ADP Equipment Pre-Approval List

Chuck explained this Pre-Approved list cuts out some of the approval office timing. Chuck said there was some consternation about holding up departments for these smaller items and this is a way for ADP to help speed up the process.

Motion: by Celesta Mullins, seconded by Joe Cattell to approve the ADP Equipment Pre-Approval list dated 8/10/18.

Voice votes: 8 ayes, 2 absent, 0 abstain. Motion Carried.

Spam Filter

Allen said ADP has been paying a company called Cornerstone IT about \$16,000 for the last five years. Allen said they have done some research and are going to go with a company called
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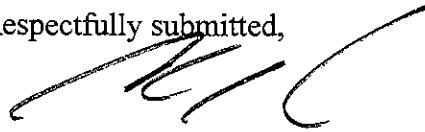
Barracuda that will be brought in house and save lots of money and give us additional features. Also this will get rid of the SSL certificate box error message that pops up when you go to the OWA site. There will be no disruption of service when this is implemented.

Other Business

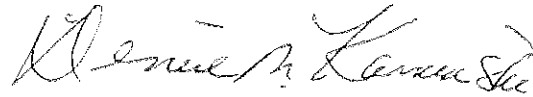
None.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Celesta Mullins, motioned to adjourn at 2:30 pm.

Respectfully submitted,



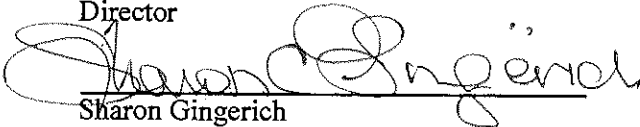
Charles E. Walder, Auditor
Secretary/ADP Board



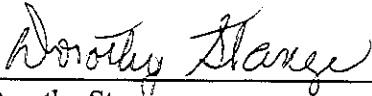
Denise Kaminski
Clerk of Courts



Deborah Reiter
Board of Elections
Director



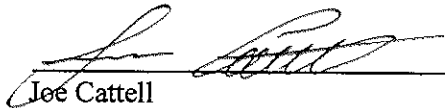
Sharon Gingerich
Geauga County Recorder



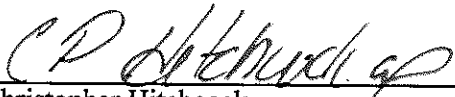
Dorothy Stange
Board of Elections
Deputy Director



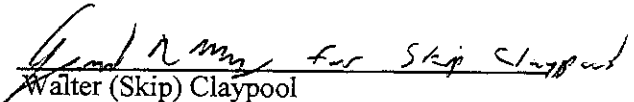
Scott Hildenbrand
Geauga County Sheriff



Joe Cattell
Geauga County Engineer



Christopher Hitchcock
Geauga County Treasurer



Walter (Skip) Claypool
Geauga County Commissioner



Jim Flaiz
Geauga County Prosecutor