

The Geauga County Data Board met in a special session on Tuesday, April 14, 2020 at 2:00 pm at 470 Center St. Bldg. 8 meeting room and via WebEx. Members present: Chuck Walder, County Auditor; Frank Antenucci representing Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Sharon Gingerich, County Recorder; Denise Kaminski, County Clerk of Courts; Pete Zeigler, Board of Elections Director; Tim Lennon, County Commissioner and Jim Flaiz, County Prosecutor. Also present: Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Co-Director, Department of Information Technology and Allen Keener, Co-Director, Department of Information Technology; Kate Jacob, Chief Compliance Officer; Celesta Mullins, Chief Deputy Recorder and Mike Adams, ADP and Linda Crombie, Planning Commission. Absent: C.P. Hitchcock, County Treasurer

Approval of ADP Meeting Minutes for December 17, 2019

Motion: Motion by Tim Lennon, seconded by Sharon Gingerich to approve the meeting minutes for December 17, 2019.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Meeting Minutes for January 13, 2020

Motion: Motion by Sheriff Hildenbrand, seconded by Frank Antenucci to approve the meeting minutes for January 13, 2020.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Equipment List Dated December 1, 2019-February 29, 2020

Motion: Motion by Sharon Gingerich, seconded by Frank Antenucci to approve the Equipment list for the period of December 1, 2019 to February 29, 2020.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Purchases List Dated December 1, 2019-February 29, 2020

Motion: Motion by Sharon Gingerich, seconded by Sheriff Hildenbrand to approve the ADP Purchases List for the period of December 1, 2019 to February 29, 2020.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

Approval of ADP Tyler Technologies 2020 Renewal Contract

ADP renewal of their Tyler Technologies 2020 Contract.

Motion: Motion by Tim Lennon, seconded by Sheriff Hildenbrand to approve the Tyler Technologies renewal contract in the amount of \$168,290.42 NTE.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

Approval of JFS purchase from State of Ohio (ODJFS)

JFS purchase of 25 Surface Pro's and accessories from the State of Ohio for office and telework using special funding earmarked for the purchase of computer hardware for Social Services. Tim asked if this was a stay at home related purchase and Al was unsure and said he would contact JFS and inquire.

Motion: Motion by Jim Flaiz, seconded by Frank Antenucci to approve the JFS purchase from the State of Ohio in the amount of \$44,250.00 NTE.

Voice votes: 8 ayes, 1 absent, 0 abstain. Motion carried.

ADP Website services for political subdivisions

ADP was asked by the political subdivisions to perform significant updates on their Websites. One item they wanted was a global search feature and a private area for employees to access forms. ADP reached out to Company 119 to rollout a modular design website that can be deployed virtually to any subdivision. The money for the project which is around \$15,000.00 will be coming out of the subdivisions fund. Bainbridge Township will be the first to get the new Website design and then Chester Township and then others that are interested.

WebEx, Zoom and Meet Me meetings

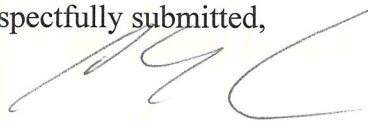
ADP has information sheets that are available to assist with holding meetings via WebEx, Zoom and Meet Me that Pam will send out to all Board members. ADP members Zack and Andy will be available to assist anyone that needs help just put in a request to Help Desk.

ADP Projects

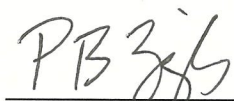
Due to Covid-19 many ADP projects have been suspended. One project that will continue forward is the fiber-optic run as the network fiber is broken. The cost for the new fiber run is around \$12,000.00. Please be cautious while working remotely to not click on emails you do not recognize. One email came to Payroll that was caught by ADP and verified to be fraudulent.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Chuck Walder, motioned to adjourn at 2:22 pm.

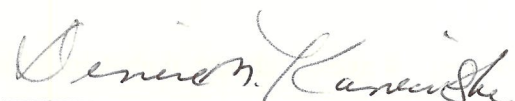
Respectfully submitted,



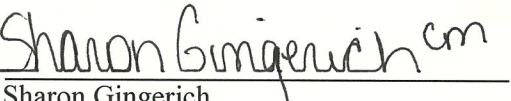
Charles E. Walder, Auditor
Secretary/ADP Board



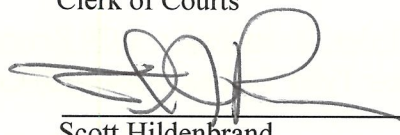
Pete Ziegler
Board of Elections Director



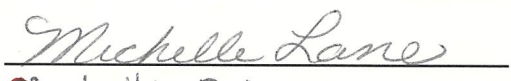
Denise Kaminski
Clerk of Courts



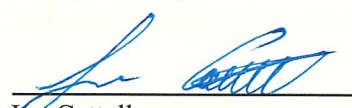
Sharon Gingerich
Geauga County Recorder




For Scott Hildenbrand
Geauga County Sheriff



Michelle D Lane
Board of Elections Deputy Director

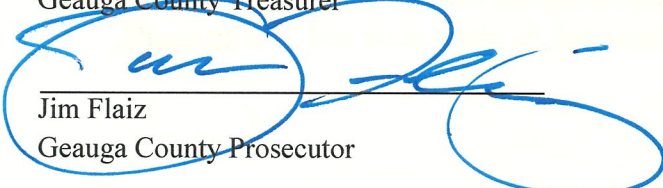


Joe Cattell
Geauga County Engineer



Christopher Hitchcock
Geauga County Treasurer

Tim Lennon
Geauga County Commissioner



Jim Flaiz
Geauga County Prosecutor