

The Geauga County Data Board met on Tuesday, March 20, 2018 at 2:00pm in the Auditor's Conference Room on the first floor of the Courthouse Annex. Members present: Frank Gliha, County Auditor; Sharon Gingerich, County Recorder; Denise Kaminski, County Clerk of Courts; Frank Antenucci representing Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Deborah Reiter, Board of Elections Director; Caroline Mansfield, representing C.P. Hitchcock, County Treasurer; Jim Flaiz, County Prosecutor; Walter (Skip) Claypool, County Commissioner; Tom Huff, Court IT and Dorothy Stange, Board of Elections Deputy Director. Also present: Debbie Urankar, Court IT; Celesta Mullins, Deputy Recorder; Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Interim Director-Department of Information Technology; Allen Keener, Interim Assistant Director –Department of Information Technology and Dave Lair, County Administrator.

Approve Minutes

Motion: by Skip Claypool, seconded by Caroline Mansfield to approve the minutes for the meeting of January 8, 2018.

Voice votes: 11 ayes, 0 absent, 0 abstain. Motion carried.

Status of Exchange Upgrades

Allen said they are continuing to move mailboxes and coordinating with IT staff in other offices and departments to make sure they are not being impacted in any way particularly departments like the Safety Center. Allen stated several mailboxes have been moved already.

Hiring to Fill Open Positions

Al discussed that several candidates have already been interviewed by Frank Antenucci, Dave Lair, Frank Gliha, Allen and himself but they were finding the salaries they were mentioning are more than what Geauga County pays. Al said they were obtaining data from other similar size counties to take a look at their pay scales compared to Geauga.

Approval of 3% Pay Increases

Frank asked for approval of a 3% pay increase for the ADP employees. Skip asked who ADP is versus who works for the Auditor. Frank Gliha stated it is Al, Allen, Diana, Rob and Zack. Jim said what the statute says is the County Auditor shall be the Chief Administrator of the County Automatic Data Processing Board and may employ a deputy who shall serve under his direction. The Auditor or his Deputy shall supervise the operation of the Automatic Data Processing Center and this is subject to approval by the Board the administrator shall employ such other persons as are necessary for the operation of the Center. Jim said this means the Auditor employs everyone associated with the Center and it also stated the Auditor shall fix the compensation of the deputy and all such employees subject to approval by the Board. Jim said the Board can only approve or disapprove who the Auditor is hiring and have to ok Frank fixing the compensation if they are labeled ADP employees. Sheriff asked Frank when this would be effective and Frank responded the next pay period. Skip stated the Commissioners approved the 3% in the budget but how the actual salary increase is handled is up to the Board. Skip stated the Commissioners gave 2% today as compensation across the board and are taking a look at using the 1% as incentive pay for this year and next year they might look at a different compensation program. Jim said it's not up to the Board as the Auditor fixes the compensation for his ADP employees and the Board can either approve or disapprove. It was discussed the next pay period was March 30 and it would be reflected in that pay.

Motion: by Denise Kaminski, seconded by Jim Flaiz to approve the ADP 3% pay increase.

Voice votes: 11 ayes, 0 absent, 0 abstain. Motion carried.

Black Box Wireless review

Al said the gentleman was in from Black Box and he was looking at GC Public wireless and how it's used and the sites people are going to. Al said people are going to iCloud, Facebook and Snapchat amongst other sites with the GC Public Wi-Fi and it was initially set up for people coming in to do county business so that they could use it. Frank Gliha stated Parks put the GC Public password on their website and it slowed the system down. Debbie Urankar stated public Wifi is a very common practice and just because people are going to Facebook it could be they have the app running and it doesn't necessarily mean they are out there searching for friends. Frank Gliha stated that since the Public Wi-Fi has been shut down that emails and New World are running faster. Frank stated they are looking at a separate pipe for the GC Public. Al stated Black box is giving assessments on how to move forward with this separation.

Cisco Smart Net Payment Issue

Al wanted to discuss the hold on the Cisco payment. Al stated the contract was sent up to Jim but the Commissioners had asked for payment to be held since the amount was over \$50,000.00 Jim said it is on the state bid of approved vendors and the pricing was under the State bid so it might not have to be bid. Jim said they are going through it and will make an opinion and send to the Commissioner's office to clear the issue up in the next week.

Billing for Services

Al said some of the municipalities in the Township have work done for them and there is a tech that goes out to do the work and they will be calculating the hours for the first quarter and getting the bills out to the Townships.

Upcoming Projects

Allen discussed there are some server upgrades coming sometime this year probably mid-summer or early fall.

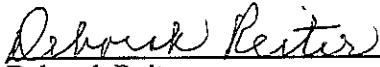
Other Business

Sharon asked when the next meeting was. Frank said it was June. Sharon said she might need one earlier and Jim said any member can request a meeting and Frank must call it in 5 days.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Jim Flaiz motioned to adjourn at 2:20pm.

Respectfully submitted,

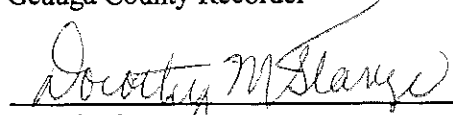
Frank J. Gliha, Auditor
Secretary/ADP Board



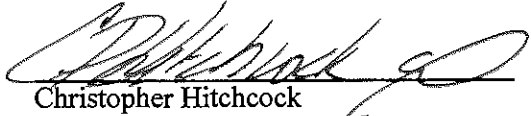
Deborah Reiter
Board of Elections
Director



Sharon Gingerich
Geauga County Recorder
Dorothy Stange
Board of Elections
Deputy Director



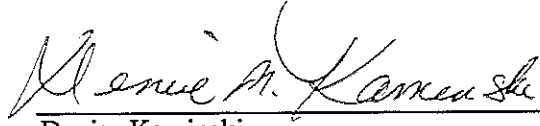
Dorothy Stange
Board of Elections
Deputy Director



Christopher Hitchcock
Geauga County Treasurer



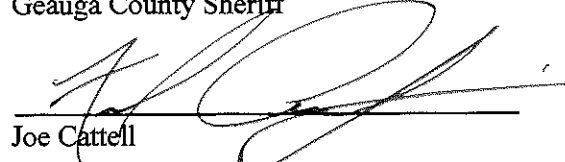
Jim Flaiz
Geauga County Prosecutor



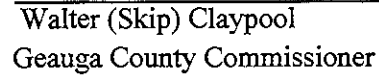
Denise Kaminski
Clerk of Courts



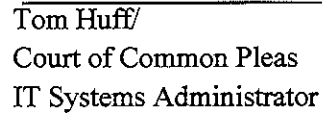
Scott Hildenbrand
Geauga County Sheriff



Joe Cattell
Geauga County Engineer



Walter (Skip) Claypool
Geauga County Commissioner



Tom Huff/
Court of Common Pleas
IT Systems Administrator