

The Geauga County Data Board met on Tuesday, March 19, 2019 at 1:00 pm in the Auditor's Conference Room on the first floor of the Courthouse Annex. Members present: Chuck Walder, County Auditor; Frank Antenucci, representing Joe Cattell, County Engineer; Scott Hildenbrand, County Sheriff; Dorothy Stange, Board of Elections Deputy Director; Sharon Gingerich, County Recorder; Deborah Reiter, Board of Elections Director and Caroline Mansfield representing C.P. Hitchcock, County Treasurer. Also present: Celesta Mullins, Chief Deputy Recorder; Pam McMahan, Deputy Auditor; Ron Leyde, Chief Deputy Auditor; Al Vontorcik, Co- Director, Department of Information Technology; Allen Keener, Co-Director, Department of Information Technology; Kate Jacob McClain, Chief Compliance Officer; Debbie Urankar, Court IT; Tom Huff, Court IT and Diane and Tom Jones. Absent: Jim Flaiz, County Prosecutor; Denise Kaminski, County Clerk of Courts and Tim Lennon, County Commissioner.

Approval of ADP Meeting Minutes from December 18, 2018

Motion: by Sharon Gingerich, seconded by Dorothy Stange to approve the ADP meeting minutes from December 18, 2018.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Approval of ADP Meeting Minutes from January 14, 2019

Motion: by Debbie Reiter, seconded by Sharon Gingerich to approve the ADP meeting minutes from January 14, 2019.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Approval of ADP Equipment List Dated January 1-February 28, 2019

Motion: by Chuck Walder, seconded by Caroline Mansfield to approve the ADP Equipment List dated January 1-February 28, 2019 in the amount of \$572,232.05.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Approval of ADP Purchases List Dated January 1-February 28, 2019

Motion: by Debbie Reiter, seconded by Caroline Mansfield to approve the ADP Purchases List dated January 1-February 28, 2019.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Notice of Common Pleas StepMobile Cloud Based ICSS Probation

Informational notice that the Common Pleas Probation department is moving to a Cloud based platform.

Approval of Geauga DD SHI 2019 Microsoft Office Upgrade

Gauga DD needed to upgrade their Microsoft Office 2010 as it was becoming incompatible with some of their other software packages.

Motion: by Chuck Walder, seconded by Dorothy Stange to approve the Geauga DD SHI 2019 Microsoft Office upgrade.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Approval of JFS Northwoods CSEA Document Migration Contract

Tabled due to lack of proper documentation to proceed.

Update on November Issues Raised by The Jones

In response to Diane Jones question about the Griffin Technology contract Chuck stated that the Griffin original contract had been extended through 2019 and that's why there was no new contract as it was a legacy contract.

Cisco Video Conferencing

ADP worked with ICE/The Department of Justice to do a video conference from a Cleveland Court into the Sheriff's Department so the inmate did not have to be moved. ADP might have to do some upgrades to continue the video conferencing and ICE has funding to help pay for licensing, services and internet that they are going to be using.

Remote Cisco Phone

ADP is investigating a Cisco phone with a built in VPN that allows all the functions of your office phone but can be located at your home. The \$300.00 phone requires an internet connection but could be useful in the case of emergencies and office outages. The plan is for ADP to have a supply of the phones on site in case of emergencies.

ADP/DoIt Presentations Do's and Don'ts

ADP did some presentations in various county offices going over internet usage, security and proper email procedures. ADP is willing to give the presentations to any other offices in the County that are interested.

Web Site Security

ADP had a meeting with Dell Cyber Security Services in working with the Board of Elections and the Secretary of State that will provide a phishing test if ADP decides to go forward with it. The Secretary of State has made other security recommendations that the Board of Elections should be following and will help fund them.

Annual Report

ADP annual report was released and will be posted on the Website that includes statistical data and ADP center costs.

Municipality Updates

Chuck stated the majority of the parties have signed the contract and paid. The Chardon City contract and Burton Village is still in process.

Executive Session

Motion: by Chuck Walder, seconded by Frank Antenucci, to go into Executive session under ORC 121.22(G)(6) at 1:25pm.

Roll call vote per ORC 121.22(G)(6): 7 ayes, 3 absent, 0 abstain. Motion carried.

Motion: by Chuck Walder, seconded by Frank Antenucci, to come out of Executive session at 1:33pm.

Roll call vote per ORC 121.22(G)(6): 7 ayes, 3 absent, 0 abstain. Motion carried.

Motion: by Frank Antenucci, seconded by Sheriff Hildenbrand to authorize Chuck to set employee compensation as determined by annual review scores.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.

Other Business

None

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Chuck Walder, motioned to adjourn at 1:33 pm., seconded by Caroline Mansfield.

Voice votes: 7 ayes, 3 absent, 0 abstain. Motion carried.


Respectfully submitted,

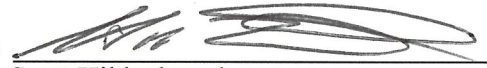


Charles E. Walder, Auditor  
Secretary/ADP Board

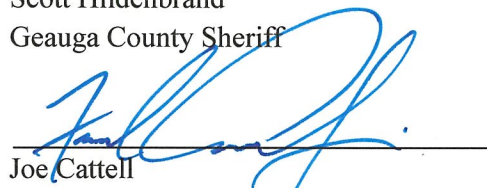
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Deborah Reiter  
Board of Elections Director


  
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Denise Kaminski  
Clerk of Courts

  
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Sharon Gingerich  
Geauga County Recorder

  
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Scott Hildenbrand  
Geauga County Sheriff

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Dorothy Stange  
Board of Elections Deputy Director

  
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Joe Cattell  
Geauga County Engineer

  
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Christopher Hitchcock  
Geauga County Treasurer

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Tim Lennon  
Geauga County Commissioner

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Jim Flaiz  
Geauga County Prosecutor